

NOTARY INT

Privacy Policy

Effective Date: May 01, 2026

1. Introduction

Notary Int, a trade name of North Avenue Cafe LLC ("Company," "we," "us," or "our"), is committed to protecting the privacy of our clients and website visitors. This Privacy Policy explains how we collect, use, disclose, and safeguard your personal information when you visit our website at notaryint.com (the "Site") or engage any of our services, including notary public services, remote online notarization, graphic design, SEO, and administrative services.

By using the Site or our services, you consent to the practices described in this Privacy Policy. If you do not agree with this policy, please do not access or use the Site or our services.

2. Information We Collect

We collect information in the following ways:

2a. Information You Provide Directly

When you contact us, request a service, or complete a transaction, we may collect:

- Full legal name
- Mailing address and physical location
- Email address and phone number
- Government-issued identification (for identity verification during notarization)
- Document content submitted for notarization
- Payment information (processed through secure third-party payment processors)
- Any other information you voluntarily provide through our contact form or service requests

2b. Information Collected Automatically

When you visit the Site, certain technical information may be collected automatically, including:

- IP address and general geographic location
- Browser type and version
- Pages viewed and time spent on the Site
- Referring URLs
- Device type and operating system

This information is collected through standard web technologies such as cookies and server logs. It is used to operate and improve the Site and is not used to identify you personally.

2c. Remote Online Notarization Session Data

For remote online notarization (RON) sessions, we collect and retain the following as required by applicable law:

- Audio-visual recording of the notarization session
- Identity verification data, including a copy of your government-issued photo ID
- Electronic signatures and notary seal information
- Completed notarized documents and associated certificates

Session recordings and identity verification data are retained for the period required by applicable state law governing remote online notarization, typically a minimum of five (5) to ten (10) years depending on the state of commission.

3. How We Use Your Information

We use the information we collect for the following purposes:

- To provide, complete, and document notarization and other requested services
- To verify your identity as required by law prior to performing a notarial act
- To communicate with you regarding your service request, appointment, or inquiry
- To process payments and maintain billing records
- To comply with applicable federal, state, and local laws and regulatory requirements
- To maintain records required by our notarial commission and applicable state authorities
- To improve the Site and our service offerings
- To respond to legal requests, court orders, or government inquiries where required

We do not use your personal information for unsolicited marketing without your prior consent, and we do not sell your personal data to third parties.

4. Sharing of Your Information

We do not sell, rent, or trade your personal information. We may share your information only in the following limited circumstances:

4a. Service Providers

We may share information with trusted third-party vendors who assist in operating the Site or delivering our services, such as payment processors, identity verification providers, and video conferencing platforms used for remote notarization. These vendors are contractually obligated to use your information solely for the purpose of providing services on our behalf and to maintain appropriate security standards.

4b. Legal Compliance

We may disclose your information when required to do so by law, court order, or government authority, or when we believe in good faith that disclosure is necessary to protect our rights, prevent fraud, or protect the safety of our clients or the public.

4c. Business Transfers

In the event of a merger, acquisition, or sale of all or a portion of our business assets, your information may be transferred as part of that transaction. We will provide notice prior to your information being transferred and becoming subject to a different privacy policy.

5. Data Security

We implement reasonable technical and organizational measures to protect your personal information against unauthorized access, disclosure, alteration, or destruction. These measures include secure data transmission protocols and restricted access to sensitive information.

However, no method of electronic transmission or storage is completely secure. While we strive to protect your information, we cannot guarantee absolute security. In the event of a data breach that affects your personal information, we will notify you as required by applicable law.

Documents and session data transmitted through third-party platforms (such as video conferencing or cloud storage providers) are also subject to those providers' own security practices and terms. We recommend reviewing the privacy policies of any third-party tools involved in your session.

6. Cookies and Tracking Technologies

The Site may use cookies and similar tracking technologies to enhance your browsing experience and gather usage data. Cookies are small text files stored on your device that help us recognize returning visitors and understand how the Site is used.

You can control cookie settings through your browser. Disabling cookies may limit certain functionality of the Site. We do not use cookies to collect personally identifiable information without your consent.

As the Site is hosted through a third-party platform, that platform may also set its own cookies. Please refer to the applicable platform's privacy and cookie policy for further information.

7. Retention of Information

We retain personal information for as long as necessary to fulfill the purposes for which it was collected, including satisfying any legal, regulatory, or record-keeping requirements. Specifically:

- Notarization records and session data are retained for the minimum period required by applicable state law, typically five (5) to ten (10) years.
- Contact and billing records are retained for a reasonable period consistent with standard business and tax record-keeping practices.
- Website usage data collected automatically is retained for a limited period and is not tied to individual identities.

When information is no longer required, we take reasonable steps to securely delete or de-identify it.

8. Your Rights and Choices

Depending on your state of residence, you may have certain rights with respect to your personal information, including:

- The right to request access to the personal information we hold about you
- The right to request correction of inaccurate information
- The right to request deletion of your personal information, subject to our legal retention obligations
- The right to opt out of any marketing communications

To exercise any of these rights, please contact us using the information provided in Section 11. We will respond to your request within a reasonable timeframe and in accordance with applicable law. Please note that certain information, such as notarization records, cannot be deleted prior to the expiration of legally mandated retention periods.

9. Children's Privacy

Our Site and services are not directed to individuals under the age of 18. We do not knowingly collect personal information from minors. If you believe a minor has provided us with personal information, please contact us immediately and we will take steps to remove that information from our records.

10. Changes to This Privacy Policy

We reserve the right to update or modify this Privacy Policy at any time. When we make material changes, we will post the updated policy on the Site with a revised effective date. Your continued use of the Site or our services after any such changes constitutes your acceptance of the updated policy. We encourage you to review this policy periodically.

11. Contact Us

If you have any questions, concerns, or requests regarding this Privacy Policy or the handling of your personal information, please contact us at:

Notary Int
North Avenue Cafe LLC
7370 S Oriole Blvd
Delray Beach, FL 33446
Phone: (908) 661-8684
Email: support@notaryint.com
Website: notaryint.com